



## Morecambe Town Council

Morecambe Town Hall,  
Marine Road  
Morecambe  
Lancashire  
LA4 5AF

[www.morecambe.gov.uk](http://www.morecambe.gov.uk)

### **Minutes of Personnel Committee Meeting of Morecambe Town Council held at Morecambe Town Hall at 7.00pm on the fourteenth day of November 2024.**

Present: Councillors G Knight, J Slater, R Dennison, J Goodrich, P Hart, M Stenneken.

In attendance: Mr Luke Trevaskis (Proper Officer) and no members of the public.

#### ***Minute PC2425-019***

##### **Apologies**

Apologies were received from Cllr C Ainscough.

#### ***Minute PC2425-020***

##### **Declarations of Interest**

Cllr R Dennison - member of Lancaster City Council.

Cllr P Hart - member of Lancaster City Council.

#### ***Minute PC2425-021***

##### **Minutes**

The minutes of the prior meeting were approved.

#### ***Minute PC2425-022***

##### **Recruitment Update**

Members received an update regarding recruitment, noting the new recruits, and the requirement to re-advertise for the Events Officer position which will commence in the new year through a recruitment agency.

#### ***Minute PC2425-023***

##### **Employee Volunteer Policy**

Members received the LCC Employee Volunteer Policy, and noted MTC officers had requested a similar policy be considered for our own operations.

Members agreed to pursue such a policy, and recommended some amends, for review at the next meeting.

The amends included that this policy should:

1. Be offered after one year of service.

2. Be subject to the needs of the organisation - avoiding any periods of high resource requirement.
3. Be restricted to not include political demonstrations or political activities of any kind.
4. Work that has a local base/outcome is strongly encouraged.

#### ***Minute PC2425-024***

##### **Exclusion of Press and Public.**

It was resolved that, in accordance with Section 1 of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following business, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons arising from the nature of that business or of the proceedings. to exclude the press and public in accordance with the Public Bodies (Admissions to Meetings) Act 1960 s1(2) on the grounds that the following business could involve the possible disclosure of exempt information.

#### ***Minute PC2425-025***

##### **Staffing Matter**

The Committee considered the staffing matter, and agreed resolutions as detailed in the confidential report for this minute.