

Morecambe Town Council
Reserves Balance
2024-2025

<u>Reserve</u>	<u>OpeningBalance</u>	<u>Transfers</u>	<u>Spend</u>	<u>Receipts</u>	<u>CurrentBalance</u>
Earmarked					
Stonewall	18,072.00				18,072.00
Elections	31,000.00				31,000.00
Public Realm	17,500.00				17,500.00
Precept Subsidy	150,000.00	-150,000.00			0.00
General Reserve	850,000.00				850,000.00
Total Earmarked	1,066,572.00	-150,000.00			916,572.00
TOTAL RESERVE	1,066,572.00	-150,000.00			916,572.00
GENERAL FUND					925,760.95
TOTAL FUNDS					1,842,332.95

Morecambe Town Council
SUMMARY OF VAT POSITION AS AT 01/10/2024

Brought Forward	£45,741.65
Receipts	<u>£45,215.77</u>
Sub Total	-£525.88
Payments	£10,615.94
Bal. carry/fwd.	-£11,141.82

Summary of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2024 and 30/09/2024)

01 General Income

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
16	Precept (Revenue)	1,101,384.33	951,384.33	-150,000.00				-150,000.00 (-13%)
52	VAT							(N/A)
SUB TOTAL		1,101,384.33	951,384.33	-150,000.00				-150,000.00 (-13%)

02 Corporate Services

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1	Office Rent / Room Hire / Securiti		2,080.00	2,080.00	25,000.00	13,152.87	11,847.13	13,927.13 (55%)
2	Staffing				275,000.00	113,461.73	161,538.27	161,538.27 (58%)
3	Admin and Office Supplies		200.00	200.00	15,000.00	2,701.32	12,298.68	12,498.68 (83%)
4	Professional Services				15,000.00	6,924.44	8,075.56	8,075.56 (53%)
5	Insurance (PL/EL)				5,000.00		5,000.00	5,000.00 (100%)
6	Audits				15,000.00	9,725.00	5,275.00	5,275.00 (35%)
7	Training/CPD				6,000.00	6,594.89	-594.89	-594.89 (-9%)
21	IT Infrastructure				15,000.00	3,918.74	11,081.26	11,081.26 (73%)
50	Civic Expenses/Cllr Training/Exp				2,500.00	1,433.95	1,066.05	1,066.05 (42%)
59	Staffing Ancillary					2,484.57	-2,484.57	-2,484.57 (N/A)
SUB TOTAL			2,280.00	2,280.00	373,500.00	160,397.51	213,102.49	215,382.49 (57%)

03 Town Maintenance (Public I

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
23	Weeding Services (County)	63,295.67	137,281.65	73,985.98		1,200.00	-1,200.00	72,785.98 (114%)
24	Equipment/Fleet Purchase				80,000.00	1,027.48	78,972.52	78,972.52 (98%)
31	Staffing (Public Realm)				225,000.00	69,612.14	155,387.86	155,387.86 (69%)
33	Equipment/Fleet Repair				5,000.00	175.90	4,824.10	4,824.10 (96%)
34	Fleet Purchase							(N/A)
35	Insurance (Motor)				2,000.00		2,000.00	2,000.00 (100%)
36	Weed Control (LCC)				10,000.00		10,000.00	10,000.00 (100%)
37	Weed Control (MTC)				10,000.00	7,758.99	2,241.01	2,241.01 (22%)
38	Software/Mobiles				10,000.00	4,548.99	5,451.01	5,451.01 (54%)
39	Utilities							(N/A)
41	Casual Staff				30,680.00		30,680.00	30,680.00 (100%)
43	PPE				5,000.00	582.78	4,417.22	4,417.22 (88%)
48	Training (Public Realm)							(N/A)
54	Public Realm Enhancements				50,000.00	10,818.32	39,181.68	39,181.68 (78%)
56	Contingency				16,500.00		16,500.00	16,500.00 (100%)
57	Allotments				2,500.00		2,500.00	2,500.00 (100%)
60	Staffing Ancillary (PR)					35.00	-35.00	-35.00 (N/A)
SUB TOTAL		63,295.67	137,281.65	73,985.98	446,680.00	95,759.60	350,920.40	424,906.38 (83%)

Summary of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2024 and 30/09/2024)

04 Community Grants

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
32	Grants		625.00	625.00	35,000.00	400.00	34,600.00	35,225.00 (100%)
SUB TOTAL			625.00	625.00	35,000.00	400.00	34,600.00	35,225.00 (100%)

05 Cultural Services

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
12	Festivals/Events (Grants Awarde		1,579.00	1,579.00	60,000.00	45,310.00	14,690.00	16,269.00 (27%)
15	Morecambe Lights				25,000.00		25,000.00	25,000.00 (100%)
45	Council Events/Partnerships				55,000.00	792.31	54,207.69	54,207.69 (98%)
46	Grants Received							(N/A)
51	Event Equipment							(N/A)
58	Staffing/Casual				59,000.00		59,000.00	59,000.00 (100%)
SUB TOTAL			1,579.00	1,579.00	199,000.00	46,102.31	152,897.69	154,476.69 (77%)

06 Communications Expenditu

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
8	General Communications				15,000.00	1,769.92	13,230.08	13,230.08 (88%)
10	Community Engagement				15,000.00	280.00	14,720.00	14,720.00 (98%)
53	Tourism				5,000.00		5,000.00	5,000.00 (100%)
61	Website				22,000.00		22,000.00	22,000.00 (100%)
SUB TOTAL					57,000.00	2,049.92	54,950.08	54,950.08 (96%)

07 Planning and Regeneration

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
26	Neighbourhood Plan				5,000.00		5,000.00	5,000.00 (100%)
SUB TOTAL					5,000.00		5,000.00	5,000.00 (100%)

Summary

NET TOTAL	1,164,680.00	1,093,149.98	-71,530.02	1,116,180.00	304,709.34	811,470.66	739,940.64 (32%)
V.A.T.		45,215.77			10,615.94		
GROSS TOTAL		1,138,365.75			315,325.28		



Morecambe Town Council

Morecambe Town Hall,
Marine Road
Morecambe
Lancashire
LA4 5AF

www.morecambe.gov.uk

List of Expenditure Exceeding £500.00 Quarter 2: 2024-2025

The Local Government Transparency Code 2015 requires all Local Authorities including Town and Parish Councils which have a gross annual income or expenditure (whichever is the higher) exceeding £200,000 to publish all payments exceeding £500.00 in value and all payments made via a government procurement card (credit card).

Information has been excluded from publication where the information is exempt from publication under the Data Protection Act 2018 (e.g staff salaries), or the information is confidential or would attract an exemption under the Freedom of Information Act 2000 (e.g where disclosure could be prejudicial to the commercial interests of any person including the authority).

Date	Tender	Supplier	Description	Budget Category	Net	Recoverable VAT	Unrecoverable VAT	Total
19/09/2024	Direct Debit	EE	Telephones - Mobiles	IT/Software /Telephones	£786.13	£131.30	£0.00	£917.43
03/09/2024	Bank Transfer	Lancaster City Council	Office Rent	Office Rent	£1,183.34	£0.00	£0.00	£1,183.34
28/08/2024	Direct Debit	Airbon	Meeting Supplies	Admin and Office Supplies	£580.00	£116.00	£0.00	£696.00
19/08/2024	Direct Debit	EE	Telephones - Mobiles	IT/Software /Telephones	£751.88	£131.30	£0.00	£883.18
08/08/2024	Bank Transfer	Friends of Langridge Community Group	Grant Payment	Community Grants	£565.00	£0.00	£0.00	£565.00
01/08/2024	Bank Transfer	Lancaster City Council	Office Rent	Office Rent	£1,183.34	£0.00	£0.00	£1,183.34
23/07/2024	Bank Transfer	Morecambe Punk Festival	Grant Payment	Festivals and Events Grants Awarded	£4,500.00	£0.00	£0.00	£4,500.00
23/07/2024	Bank Transfer	More Music	Grant Payment	Festivals and Events Grants Awarded	£3,500.00	£0.00	£0.00	£3,500.00
23/07/2024	Bank Transfer	Morecambe Maritime Festival	Grant Payment	Festivals and Events Grants Awarded	£1,750.00	£0.00	£0.00	£1,750.00
11/07/2024	Direct Debit	EE	Telephones - Mobiles	IT/Software /Telephones	£764.30	£135.93	£0.00	£900.23

09/07/2024	Bank Transfer	Agri-Gem Ltd	Weeding Supplies	Weed Control (MTC)	£3,900.00	£780.00	£0.00	£4,680.00
09/07/2024	Bank Transfer	Agri-Gem Ltd	Weeding Supplies	Weed Control (MTC)	£1,200.00	£240.00	£0.00	£1,440.00
09/07/2024	Bank Transfer	LGBT Out in the Bay	Grant Payment	Festivals and Events Grants Awarded	£8,000.00	£0.00	£0.00	£8,000.00
01/07/2024	Bank Transfer	Lancaster City Council	Office Rent	Office Rent	£1,183.34	£0.00	£0.00	£1,183.34

Morecambe Town Council
Fixed Assets and Long Term Investments

Asset Description	Date Acquired	Purchase Value	Current Value	Location /Responsibility	Estimated Life	Usage/Capacity	Charges
02 Corporate Services							
2 x Intel PC's, Laptop, Monitors	2015-11-03	2,000.85	2,000.85	Council Office, Morecambe	8 years		
4 x Bisley Cupboard 1000 x 470 x 1970mm	2023-10-13	1,516.00	1,516.00	Morecambe Town Hall			
4 x Monitors & Infrastructure + 2 x Voip Phones	2020-02-01	2,336.26	2,336.26	Council Office, Morecambe			
5 x Extra Large Desk 180x80 cm	2023-10-29	1,999.95	1,999.95	Morecambe Town Hall			
Blast Commercial Air Filter	22/08/2024	580.00	580.00	Office			
Computer Systems	2022-08-24	4,331.66	4,331.66	Morecambe Town Hall			
Computer Systems	2023-12-04	2,331.66	2,331.66	Morecambe Town Hall			
Dell Latitude 5400 Laptop	2019-12-19	718.68	718.68	Environmental Enforcement			
Epson Projector	2017-01-24	329.99	329.99	Council Office, Morecambe			
Madesite Stand Up Desk	2024-03-05	333.33	333.33	Morecambe Town Hall			
Meeting Table	2012-09-17	159.00	159.00	Council Office, Morecambe			
Panasonic Camcorder	2017-01-16	294.99	294.99	Council Office, Morecambe			
		16,932.37	16,932.37				
03 Town Maintenance (Public Realm)							
12 x Display Panels	2022-10-17	3,274.44	3,274.44	Morecambe Town Hall			
2 x Channel Ramps	2022-08-02	298.00	298.00	Morecambe Town Hall			
2 x Cleveland Storage Units	2023-03-22	854.00	854.00	Morecambe Town Hall			
2 x Cordless Pruner Set	2023-11-14	289.98	289.98	Morecambe Town Hall			
2 x Ecorax Shelving	2022-07-11	344.00	344.00	Morecambe Town Hall			
2 x Ego Weedhex Battery	2023-01-05	838.50	838.50	Morecambe Town Hall			
2 x Expendable Barriers	2021-11-02	450.00	450.00	Morecambe Town Hall			
2 x Fire Extinguishers	2023-04-02	333.18	333.18	Morecambe Town Hall			
2 x iPads Public Realm	01/05/2024	615.00	615.00	Morecambe Town Hall			
2 x Prestige Eco Charger Quad Bikes	2023-01-15	54,130.00	54,130.00	Morecambe Town Hall			
2 x Spaceliner Double Carts	2021-10-28	2,633.58	2,633.58	Morecambe Town Hall			
5 x Berthoud 3000 Electric Sprayer	2023-05-02	2,240.00	2,240.00	Morecambe Town Hall			

Morecambe Town Council
Fixed Assets and Long Term Investments

Asset Description	Date Acquired	Purchase Value	Current Value	Location /Responsibility	Estimated Life	Usage/Capacity	Charges
650 Litre Water Tank	21/07/2024	230.00	230.00	Quad Bike			
AP BELT BAG WITH CONNE ST-4850440510	2024-01-30	136.99	136.99	Morecambe Town Hall			
AS 50 E Weedhex	2023-01-05	4,199.25	4,199.25	Morecambe Town Hall			
Chemical Spill Kit	2023-03-07	473.34	473.34	Morecambe Town Hall			
Chen-Lock Transport Box	2023-03-27	275.00	275.00	Morecambe Town Hall			
COSHH Cabinet	2022-07-08	298.99	298.99	Morecambe Town Hall			
Eco Flow Delta Portable Power Station	2022-05-31	1,082.50	1,082.50	Morecambe Town Hall			
Eco Flow Delta Pro 3600wh - Portable Power E	2023-05-04	2,665.83	2,665.83	Morecambe Town Hall			
Electric Van	2022-03-08	63,880.00	63,880.00	Morecambe Town Hall	15 years		
Folding Measuring Wheel	2023-03-07	118.50	118.50	Morecambe Town Hall			
Hi Vis Marshall Vests	2022-03-31	325.00	325.00	Morecambe Town Hall			
Husqvarna Classic Chainsaw Protective Kit x 2	2024-03-27	208.32	208.32	Morecambe Town Hall			
M18BTP-501 M18 Compact Transfer Pump	14/06/2024	257.50	257.50	Morecambe Town Hall			
North Heysham Allotments	2011-01-01	1.00	1.00	North Heysham Allotmen			
Platinum Jubilee Beacon	2022-04-13	490.00	490.00	Morecambe Town Hall			
PPE Clothing Cupboard	2022-01-10	542.15	542.15	Morecambe Town Hall			
PPE Locker	2022-01-10	104.47	104.47	Morecambe Town Hall			
Radio Quad Pack	2022-02-25	109.00	109.00	Morecambe Town Hall			
S1-AL500-CHARGER X 2	2024-01-30	238.00	238.00	Morecambe Town Hall			
S1-AP500S-BATTERY	2024-01-30	327.00	327.00	Morecambe Town Hall			
S1-BGA86-SHELL BA02-011-5900 BLOWER	2024-01-30	290.00	290.00	Morecambe Town Hall			
Sack Truck	2022-02-21	173.55	173.55	Morecambe Town Hall			
Spanner Set	2023-06-09	113.12	113.12	Morecambe Town Hall			
STIHL 4243 740 5113 S1-HL-145-60CM	2024-01-30	323.00	323.00	Morecambe Town Hall			
Stihl AP 500 S Battery	2022-08-02	265.83	265.83	Morecambe Town Hall			
Stihl BGA Battery Blower (+battery charger, AP	2021-11-01	1,829.58	1,829.58	Morecambe Town Hall			
Stihl FSA 135	2022-03-31	399.99	399.99	Morecambe Town Hall			
Stihl FSA Battery Brush Cutter/Strimmer	2021-11-01	354.00	354.00	Morecambe Town Hall			

Morecambe Town Council
Fixed Assets and Long Term Investments

Asset Description	Date Acquired	Purchase Value	Current Value	Location /Responsibility	Estimated Life	Usage/Capacity	Charges
Stihl KM-FS Autocut Head	2022-09-24	149.31	149.31	Morecambe Town Hall			
Stihl KM-FS Head	2022-08-02	126.81	126.81	Morecambe Town Hall			
Stihl Kombi Engine	2022-08-02	312.49	312.49	Morecambe Town Hall			
Stihl Kombi Shell	2022-09-24	333.33	333.33	Morecambe Town Hall			
Stihl Straight Edge Shaft Trimmer	2022-08-02	97.49	97.49	Morecambe Town Hall			
Wheel Hose Cart	2023-03-08	99.99	99.99	Morecambe Town Hall			
Workstation	2022-07-11	297.15	297.15	Morecambe Town Hall			
		147,429.16	147,429.16				
05 Cultural Services							
2 X Gazebos and Flags	2022-03-13	4,174.00	4,174.00	Morecambe Town Hall			
		4,174.00	4,174.00				
06 Communications Expenditure							
Happy or Not Indicator Terminal	2022-03-14	205.00	205.00	Morecambe Town Hall			
		205.00	205.00				
Grand Total:		168,740.53	168,740.53				



Morecambe Town Council Finance and Governance Committee – 10.10.24

Agenda Item 10

2025-26 Budget Survey

Introduction

As per Minute FG2324-21, Officers were tasked with creating a survey for residents, the results of which could be used to help inform the Council's 25-26 budget-setting process.

The survey has been drafted keeping in mind the officer resources needed to manage the current workload, particularly in the public realm, which wouldn't be feasible with a smaller team. It doesn't dive into granular details for each service area (e.g., individual public realm tasks) as this would lengthen the survey and likely result in fewer responses. Instead, the survey focuses on gauging general opinions about what residents value and the broader impact the Council can make with its budget. The aim is to strike a balance - gathering public input to support the budget-setting process while allowing the Council flexibility to shift direction as necessary. As elected officials, the Council retains the discretion to make more focused decisions based on the trust residents have placed in them.

Language related directly to monetary considerations, such as increased spending or greater investment, has been intentionally minimised to encourage respondents to focus on the pros and cons of different service areas and the tangible benefits they provide, rather than reacting solely to potential financial implications. This approach helps prevent knee-jerk responses driven by personal financial concerns, which may not materialise. For instance, if residents express a desire for more in-house events and the Council chooses to expand in this area, officers could potentially secure additional grant funding to increase the budget, rather than relying on increasing taxpayer contributions.

A draft live version of the survey incorporating any amendments resulting from the Committee meeting will be circulated shortly afterwards. This version will need to be signed off by a majority of Committee members by email response before it can be issued. From date of issue it would be recommended to run and promote the survey for a minimum of four weeks, with results to be presented to the F&G Committee at the planned 28th November meeting.

The draft survey, complete with image content, can be viewed online here:
<https://form.jotform.com/242421753319050>

START OF SURVEY

Help inform our 2025-26 Budget

Your answers will help Councillors make important decisions about how to allocate our budget and prioritise spending next year. The survey will take approximately 10 minutes to complete. Thank you for your time.

Our team of Town Rangers deliver general town upkeep and maintenance work in public spaces, including edging out pathways, clearing alleyways, removing weeds, reporting fly-tipping, and conducting litter picks, as well as performing other ad-hoc jobs in response to resident information. This complements other services delivered by Lancaster City and Lancashire County Councils designed to try and maintain a clean, green town.

Are you happy with our Town Ranger service?

[Y/N]

How could our Town Ranger service be improved?

[Open text field]

Would you like to see more public realm initiatives designed to help maintain a clean and green town?

[Y/N]

The Council currently provides up to £35,000 in Community Grants annually to support local community groups and charities in Morecambe. Past grants have helped provide training for young people, offer mental health support services, support restoration of heritage assets and provide food parcels for vulnerable people, to give a few examples.

Would you like Morecambe Town Council to keep supporting local community groups and charities?

[Y/N]

The Council currently provides up to £60,000 in Festivals and Events Grants annually to support local events. These events provide entertainment for local people, encourage tourism, and boost the local economy - generating income for businesses and creating jobs for locals. Past grant recipients have included Vintage By The Sea, Armed Forces Day, Morecambe Pride, Morecambe Poetry Festival, A Splendid Day Out and the 1940s Revival Festival, to name a few. The Council also organises and delivers its own events, such as the Coronation Carnival for King Charles III, the Queen's Jubilee Lunch, MARS at the Winter Gardens, and the D-Day 80 Commemoration.

Would you like Morecambe Town Council to keep supporting local festivals and events?

[Y/N]

The Council is aware there is a lot of confusion about the different services Morecambe Town Council, Lancaster City Council, and Lancashire County Council deliver in Morecambe. We are trying to keep residents better

informed about the Town Council's services and offer more opportunities to share your views through communications materials such as a printed annual newsletter, a regular e-newsletter, an improved website (to be launched in early 2025) and surveys gathering your feedback.

Would you value hearing more from your Town Council and having more opportunities to share your views?

[Y/N]

Do you feel Morecambe should be more widely promoted as a tourist destination?

[Y/N]

In your opinion what should be the biggest priority for Morecambe over the next three years?

[Open text field]

Do you have any other feedback?

[Open text field]

Standard demographic questions / e-list sign up prompt follow.

END OF SURVEY

Average Band D rate for comparable parish/town councils* by region in FY 2024-25



*parish/town councils collecting a precept between £500,000 and £1,500,000 in FY24-25.



Morecambe Town Council

Morecambe Town Hall,
Marine Road
Morecambe
Lancashire
LA4 5AF

www.morecambe.gov.uk

3rd October 2024

Precept Research

Background

This document has been prepared to support the understanding and basis of which the chart presented has originated from. Statistical figures were obtained from the Government database which can be found here: <https://www.gov.uk/government/statistical-data-sets/live-tables-on-council-tax> the figures used were from the 2024/25 financial year.

Map

The precept map presented to you outlines the average Band D requirements of each of the eight regions within England (North West, North East, Yorkshire and Humber, West Midlands, East Midlands, East, South West and South East.) The document has incorporated those Parish and Town Councils whose precept from the 2024/25 financial year was between £500,000 and £1,500,000. For context Morecambe Town Council's precept request for the 2024/25 financial year would have been £1,101,384.33 had it not been for the £150,000.00 subsidy which resulted in a precept request of £951,384.33 resulted in a levy of £97.56 per Band D household.

The data collected and presented was decided upon as the range includes Morecambe Town Council at the middle point of the data set (£500,000 and £1,500,000.) The upper limit of the data was determined due to where the Council may find itself in the future (collecting just under £1,500,000.00 over the next 5-10 years).

NALC Council Tax Briefing

Further information and comparison can be found within the NALC Council Tax Briefing document.

Key points to note from the NALC document include:

- The average Band D precept for local councils in England in FY2425 is £89.18 (a year-on-year increase of £7.44 or 9.1%). The average Band D precept for those collecting between £500K - £1.5M in the North West is £104.13.
- The average year-on-year Band D precept increase for local councils in Lancashire is 11.94% year on year.
- The overall amount raised by precept amount raised by local precepting bodies is £783M (a year-on-year increase of £75M).

- 12 new local councils were created in FY2425, and 20 disbanded. Of these, one new council was created in a previously unparished area, suggesting that the other parish councils may have disbanded to merge into new parishes (as in the case of Yealand Redmayne Parish Council and Yealand Conyers Parish Council which were both disbanded in Lancaster to create The Yealands Parish Council).
- The largest precepts (£3M-£6.5M) were raised by Salisbury (Wiltshire), Chippenham (Wiltshire), Weymouth (Dorset), Falmouth (Cornwall), Central Swindon South (Swindon), Trowbridge (Wiltshire), West Super Mare (Somerset), Truro (Cornwall), and Bridgwater (Somerset).
- The largest precept increase was made by Taunton Town Council (Somerset) which raised its precept from £2,114,000 to £5,904,630 (taking its Band D tax rate from £109.67 to £299.30).
- Largest percentage increase was made by Waverley (Rotherham) with a year-on-year increase of 354.48%. Rivington Parish Council in Chorley (Lancashire) also made the top five, with a year-on-year increase of 332.10%.
- The largest Band D precept in Lancashire is £237.93 in Wennington Parish Council.
- There were 618 local councils that raised a precept of between £250K-£1M (one of which was Morecambe TC).
- There were 298 local councils that raised a precept between £500K-£1.5M (one of which was Morecambe TC).
- There were 1,647 councils that reduced their precept (one of which was Morecambe TC). The majority of these councils saw their tax base increase (which means that there were more properties they were able to raise the same cumulative sum from, as opposed to requiring less money to deliver services).
- There were 2,216 council that increased their precept by more than 10%.