5th June 2024

To: Members of Morecambe Town Council Finance and Governance Committee - Cllr Brett Cooper (Chairman), Cllr Clark Kent, Cllr Martin Bottoms, Cllr Geoff Knight, Cllr Lee Bradbury, Cllr Joanne Ainscough, Cllr John Goodrich, Cllr David Whitaker, Cllr Jim Pilling

Dear Councillor,

Dated this fifth day of June 2024, you are hereby summoned to attend a meeting of Morecambe Town Council's Finance and Governance Committee to be held at 18:30 on the eleventh day of June 2024.

The meeting will be held in Morecambe Town Hall, Marine Road East, Morecambe, LA4 5AF to transact business on the agenda.

Your sincerely,

Mr L Trevaskis

Proper Officer

1) Apologies - to receive apologies for absence.
2) Declarations of Interests - to note declarations of members' interests.

3) Minutes - to consider the minutes of the last meeting.

4) Public Participation - to adjourn the meeting for a period of public discussion.

5) 2023-2024 Internal Audit - to review and recommend draft AGAR for Full Council approval. (Section 1 and 2)

6) Financial Regulations – to review and recommend NALC's suggested template personalised to Morecambe Town Council for Full Council approval.

7) Financial Risk Management Scheme – to review and recommend the Financial Risk Management Scheme for Full Council approval.

8) Review of FG2324-20 – Governance – To note meetings that have taken place and any suggestions arisen.

9) Policies – following on from FG2324-20 – Suggested alterations to policies are to be considered.

- Expenses Policy – please see attached in red.
- Income and Debt Management Policy – please see attached in red.
- Reserves Policy – please see attached in red.

This committee is also requested to review and adopt the amendment below to section 17 in the standing orders.
17. Financial Matters - Any income or expenditure received or committed by the Council shall be in accordance with the Council's financial regulations.