



Morecambe Town Council

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Proper Officer: Mr Luke Trevaskis

Minutes of Festivals, Sponsorship and Events Committee of Morecambe Town Council held at 19.30pm on 28 March 2024

Present: Cllrs M Pattison (Chair), L Bradbury, P Clarke, F Cooper, C Cozler, J Hanson, J Livermore, R Walsh.

In attendance: Luke Trevaskis (Chief Officer), Joel Turner (Finance Officer), Peter Fisher (Communications Officer).

FSE2324 - 015

Apologies

Apologies for non attendance received from Cllrs K Gee, P Hart,

FSE2324 - 016

Declarations of Interest

Cllrs C Cozler, J Hanson, J Livermore declared an interest as a Member of Lancaster City Council

Cllr M Pattison declared an interest as member of Lancaster City Council and Lancashire County Council.

FSE2324 - 017

Minutes

The minutes of the Festivals, Sponsorship and Events Committee meeting held on 14 November 2023 were unanimously approved and signed by the Chairman.

FSE2324 - 018

Public Participation

None.

FSE2324 - 019

Grants process / criteria

Following the last meeting of the Committee, Officers revised the grant application process in line with the recommendations of the Committee. Key changes made as follows:

- The Committee agreed the new checklist document for applicants

- The Committee agreed the existing grant appraisal form (for Members to complete)
- The Committee agreed two windows for applications per annum will suffice, with the first closing at end of April, and the second closing at the end of October each year
- The Committee approved funding for two workshops per year to help support local organisations with their grant application.

Members considered the proposed changes and voted unanimously to accept.

It was also agreed to recommend a £10,000.00 threshold for the committee to Full Council.

FSE2324 - 020

LGBT+ Grant

Members deferred the update on the LGBT+ and inclusivity grant of £18,072.00.

FSE2324 - 021

D-Day Event - 6 June 2024

The Chief Officer gave Members an update on the proposed event to mark the anniversary of the D-Day landings. Officers will draw up an event plan for the day with an agreed budget of £2500.00 (delegated to the officers to facilitate the event).

FSE2324 - 022

Community Equipment

Members were provided with a list of indicative costs to purchase 'community assets' which could be used by organisers of local events and festivals. It was noted that the Council does not currently have the facility to accommodate all of the items, but that there is some limited space available for some of the items if the Committee wish to pursue further investigation.

Members voted to approve the purchase of a PA system at a cost of £12,500.00. Delegated to Officers to secure best value.

FSE2324 - 023

Finance

A financial update was provided and this was accepted by the Committee.

FSE2324 - 024

Exclusion of the Press and Public

The Council is recommended to pass the following recommendation in relation to the following items:

'That, in accordance with Section 1 of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following business, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons arising from the nature of that business or of the proceedings'.

FSE2324 - 025

Festival Grant Application 2023/24 - 017

Committee approved a grant of £2995.00 to the Morecambe Artists Colony for the Morecambe People's

Biennial festival. The Committee ask that the Council is listed as a headline sponsor of the event.

FSE2324 - 026

Festival Grant Application 2023/24 - 018

Committee approved a grant of £3000.00 to West End Players to support the facilitation of their community shows and workshops for Fringe Festival, Promenade and local festivals. Committee asked for a number of tickets to the event.